

**SAFE ZONE:**

All critical elements (text, images, graphic elements, logos etc.) must be kept inside the blue box.

Anything left outside the blue box may be folded over or cut off during trimming.

**TRIMMING ZONE:**

Please allow 0.125 inches cutting tolerance around your card. We recommend no borders due to shifting in the cutting process, borders may appear uneven.

**BLEED ZONE 0.125 inches:**

Make sure to extend the background images or colors all the way to the edge of the black outline.

**FOLD LINES:**

**IMPORTANT**

Please send artwork without blue, purple, black and gray frames.  
If you send files as EPS, PDF, AI all texts should be converted to outline

**Final Size: 8.5 inches x 11 inches**

**Size with bleeds: 8.625 inches x 11.125 inches**



**INSIDE**